



CORDELIA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

May 14, 2024 at 6:00 p.m - Station 31

Cordelia Fire Protection District

2155 Cordelia Road

Fairfield, CA 94534

1. OPENING CEREMONIES:

- a. Call to Order AT 6:01pm
- b. Pledge of Allegiance
- c. Roll Call: Chair Frische, Vice Chair McAlister, Directors Dittmer, Giugni and Langstaff in attendance.

2. ADOPTION OF THE AGENDA: Approved unanimously by all in attendance on motion by Director McAlister and second by Director Langstaff.

3. APPROVAL OF MINUTES: Approved unanimously by all in attendance on motion by Director Giugni and second by Director McAlister.

4. PUBLIC FORUM:

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

- Offer restated by Mr. Joey Della Zoppa of Thompson's Corner to let Station 31 use their dumpster when needed.

5. CONSENT AGENDA:

- a. Review and ratification of District accounts payable transmittals for April 2024.
- b. Review, discuss, and approve the April 2024 Fairfield Fire invoice for services.
- c. Review, discuss, and approve Ken Campo's March & April 2024 consulting invoices.
- d. All approved unanimously by all in attendance on motion by Director McAlister and second by Director Langstaff.

6. BOARD COMMITTEE REPORTS:

- a. Special Tax – Chairman Frische & Director Giugni – update on tax roll preparation for FY 24/25. Discussion of notice of public hearing along with a draft resolution for an increase in the special assessment tax rate:
 - i. Director Frische acknowledged the efforts by Director Giugni in taking this over.
 - ii. Director Giugni acknowledged Stacey's efforts in supporting and helping with myriad details of both the tax assessment effort and other details.
 - iii. There will be a 2% increase over FY 23/24 (max allowed).
 - iv. Director Giugni explained the process to develop the proposed increase, notices and resolution required.

- v. A public hearing will be required and noticed for the next Board meeting on 6/11/24.
- vi. A resolution (draft provided) will be required to be reviewed, discussed, and approved in the 7/9/24 Board meeting.
- b. Budget – Chairman Frische and Director Dittmer: Draft budget process starting now.
- c. Policies & Admin. – Director Langstaff & Vice Chairman McAlister: No report.
- d. Operations & Equipment – Director Dittmer & Vice Chairman McAlister: No report.
- e. Facilities – Vice Chairman McAlister & Director Langstaff: No report.
- f. Cal Fire Shaded Fuel Break Program— Director Dittmer & Director Giugni with financial reconciliation of Phases 1 and 2: A written report was received from Rochelle Sherlock just prior to this meeting with a discussion of Phase 1 expenditures. We still need a full reconciliation for Phases 1 and 2. Ken will be asked to follow up with her.
- g. Transition — Director Langstaff & Chairman Frische: No report.

7. OLD BUSINESS:

- a. Chief Robb Herrick update on JEPa for ambulance services: Chief Herrick indicated they are still waiting for City of Vallejo to provide written notice of concerns. This will most likely result in changes to a RFP to be issued in July. Current contract ends May 2025.
- b. Green Valley Fire Safe Council update: No update.
- c. Update on LAFCO submission for long term FFD agreement and Certificate of Filing: Part of the Monday 6/10/24 agenda at 10am at 675 Texas Street in the Supervisor's chambers. All were encouraged to attend.
- d. LE-100 strategy and discussion for 2024 prior to the fire season: Director McAlister said Cal Fire has indicated that it may have a presence in Green Valley during the 2024 fire season.

8. NEW BUSINESS: None

9. CHAIRMAN'S COMMENTS: Director Frische asked that we attend, if possible, the LAFCO meeting on 6/10/24 to support the agreement with FFD.

10. BOARD MEMBER COMMENTS: None

11. ANNOUNCEMENTS: None

12. NEXT BOARD MEETING: June 11, 2024, 6:00 pm

13. ADJOURNMENT: Director Giugni moved to adjourn, seconded by Director McAlister and unanimously approved by all in attendance. Meeting adjourned at 6:40pm.