



**CORDELIA FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING MINUTES**  
**March 12, 2024 at 6:00 p.m - Station 31**  
Cordelia Fire Protection District  
2155 Cordelia Road  
Fairfield, CA 94534

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1. **OPENING CEREMONIES:**
  - a. Call to Order at 6:07 pm
  - b. Pledge of Allegiance
  - c. Roll Call: Vice Chair McAlister, Directors Dittmer, Giugni and Langstaff present; Chair Frische absent
  
2. **ADOPTION OF THE AGENDA:** Approved unanimously by all in attendance on motion by Director Giugni and second by Director Langstaff.
  
3. **APPROVAL OF MINUTES:**
  - a. Review and approval of Meeting Minutes of February 13, 2024: Approved unanimously by all in attendance with the exception of Director Dittmer who abstained on motion by Director Giugni and second by Director Langstaff.
  
4. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

  - Discussion of notices by ATT to possibly withdraw from landline service in California and the impact that could have in the event of a large fire where landline assets are destroyed.
  
5. **CONSENT AGENDA:**
  - a. Review and ratification of District accounts payable transmittals for February 2024: Approved unanimously by all in attendance on motion of Director Giugni and second by Director Langstaff.
  - b. Review, discuss, and approve the February 2024 Fairfield Fire invoice for services that had one correction: Approved unanimously by all in attendance on motion of Director Giugni and second by Director Langstaff.
  - c. Review, discuss, and approve Ken Campos' February invoice for service. Approved unanimously by all in attendance on motion of Director Giugni and second by Director Langstaff.

6. BOARD COMMITTEE REPORTS:

- a. Special Tax – Chairman Frische & Director Giugni: Director Giugni met with Carl Hakenen to learn the process of revenue tax roll preparation. They will work to release at the April Board meeting the draft for FY 24/25.
- b. Budget – Chairman Frische and Director Dittmer: No report.
- c. Policies & Admin. – Director Langstaff & Vice Chairman McAlister: No report.
- d. Operations & Equipment – Director Dittmer & Vice Chairman McAlister: Director Giugni met with staff from Solano County for them to collect the final assets held by CFPD.
- e. Facilities – Vice Chairman McAlister & Director Langstaff: No report.
- f. Cal Fire Shaded Fuel Break Program— Director Dittmer & Director Giugni: Excellent, detailed review by Ms. Sherlock on the status of the program. Director Giugni requested a notional schedule for completion of this activity next update which Ms. Sherlock said she would add.
- g. Transition — Director Langstaff & Chairman Frische: No report.

7. OLD BUSINESS:

- a. Update by Chief Robb Herrick about JEPa challenges.
- b. Green Valley Fire Safe Council update: Report by Ms. Sherlock.
  - i. Firewise registration for Green Valley renewed.
  - ii. Fire Safe Council websites being updated, and generic business cards being prepared for Council officers using excess funding from CalFire.
  - iii. County has made it clear they are not interested in clearing overgrown vegetation in the Highlands after pointed requests.
    - Directors Giugni and Langstaff indicated they would support Ms. Sherlock in a yet to be schedule meeting with County Public Works to convince them it is in everyone's best interest to clear the vegetation on County property along roads in Green Valley, especially in the Highlands. Ms. Sherlock to schedule.
- c. Update on LAFCO submission for long term FFD agreement: FFD submitted the entire application and paid all fees. Up for approval in May meeting.

8. NEW BUSINESS:

- a. LE-100 strategy and discussion for 2024 prior to the fire seasons: As Chair Frische was not present and he requested this addition, discussion was postponed until the April meeting.
- b. Discuss interest by Joey Della Zoppa (Thompson's Corner owner) in Station 31 property. He has asked to park food trucks in front in the short term and has expressed some interest in purchasing the property in the long run. Need to assess liability of short-term request and seriousness of long-term interest as well as timing: After discussion it was decided the liability of having food trucks parked next to Station 31 was not worth the risk. Director Langstaff offered to advise Zoppa of our decision, but at the same time to let him know we will entertain any interest in the property.

9. CHAIRMAN'S COMMENTS: None

10. BOARD MEMBER COMMENTS: Discussion by Director Giugni regarding a request to support written statements against homeless encampments and related fires. It was decided to take no action.

11. ANNOUNCEMENTS: None

12. NEXT BOARD MEETING:

a. Station 31, April 9, 2024, 6:00 pm

13. ADJOURNMENT: Director Giugni moved to adjourn the meeting, seconded by Director Langstaff and unanimously approved by all in attendance. Meeting adjourned at 7:20 pm.